



Franklin-Hart County Airport Authority
823 Airport Rd.
Canon, GA 30520

Franklin-Hart Airport Authority

Meeting Minutes
March 21, 2023 Called Meeting
2:00 PM
18A FBO

- **2:00 PM Call to Order** – Chairman Eddie Addison called the meeting to order.
- **Establishment of Quorum**
 - Attendees - Eddie Addison (Chair), Mike Ward (Vice-Chair), Kevin McCraney (Sec/Treas), Mark Brown, Woodson “Woody” McFarlin.
 - Absent – Bo Rowland, Johnny Coxx
 - Guests – Greg Teague – President Croy Engineering
- **Prayer** - Mike Ward voiced a prayer.
- **Pledge of Allegiance** – Mike Ward led us in the Pledge of Allegiance
- **Approve Agenda**
 - Woody McFarlin made a motion to approve the agenda, seconded by Mike Ward, passed unanimously.
- **Secretary Report**
 - Approve Minutes – Mike Ward made a motion to approve the February 23, 2023 meeting minutes, seconded by Woody McFarlin. Passed unanimously.
- **Treasurer Update**
 - No financials were shared at this meeting. Financials through January 2023 were discussed at the meeting on February 23, 2023. February and March financials were not available at the time of this meeting.
 - Kevin McCraney confirmed the outstanding invoice in the amount of \$18,875.43 has been paid to Croy Engineering and satisfied all requirements for the Runway Lighting Rehab Grant to continue. All supporting documentation has been sent to GDOT
- **Old Business**
 - Runway Lighting Rehab Project
 - Greg Teague (Croy Engineering) covered the contract waiting to be approved and the costs. The contract has not changed from the original approved on 10/20/2022. Croy’s administrative costs will be \$94,779. Previous invoice during phase 2 that has been paid was \$37,930. Current task order for Croy’s administrative costs is \$94,779. According to Greg Teague, all costs are

included in the grant except the \$8,801.61 that will be paid by the authority as our local share. The estimated total costs per the contract are \$436,332.83. Of this total, \$380,117.10 maximum will be paid for through the Airport Improvement Program (AIP) Funding in the following amounts: \$374,995.30 in Federal Funds, \$5,121.80 in State Funds, and \$5,842.88 in sponsor's (Franklin Hart Airport Authority) local match funding. If applicable, additional funds may also be available from Airport Infrastructure Program (AIG) Funding in the amount of \$56,215.73 paid in the following amounts: \$53,257 in Federal Funds, \$2,958.73 in State Funds, and \$2,958.73 paid by the sponsor (Franklin Hart Airport Authority) in local match funding. Total estimated local share to be paid by the sponsor (Franklin Hart Airport Authority) is \$8,801.61. The current low bidder on the project is Trinity Electrical Services, Inc at \$350,355.25. Motion to approve the grant contract was made by Mike Ward, seconded Mark Brown, passed unanimously.

- The task order for Croy's administrative costs for the Runway Lighting Rehab project were also discussed. Greg Teague shared copies of the task order with authority members. Motion to approve Croy's task order for the grant in the amount of \$94,779, included in the grant along with our local share was made by Kevin McCraney, Mark Brown seconded, passed unanimously.
- Policies and Procedures/Business Continuity Plans – after several iterations, the plans have now been approved by GDOT. Copies were emailed to authority members and shared at the meeting. Mark Brown made the motion to approve the plans, seconded by Woody McFarlin, passed unanimously.
- Real Estate Acquisition – James Williams let us know this morning that the plat has been filed on the 31 acres that is being purchased by the FHAA. Eddie Addison is following up to schedule closing and acquire check from Franklin County.
- **New Business**
 - Steve Brian (Alan Hood) Inspection Report – report was discussed during the meeting. Copies were shared by email and at the meeting. Mike Ward is working on removing trees that are in conflict. Some have been removed since the inspection. All we have left on runway 26 is the picture in the report according to Mike Ward. Fence cleanup has also begun. Mike Ward is having dirt hauled in to fill in areas that have washed. Mark Brown will update the airplane inventory. Mark Brown has a bid to grind trees at the beginning of runway 8 in the low area for \$8350 and \$600 for the trees on the north side of 8. Mike Ward is also working with the county on scheduling bush hogging.
 - Garmin Vendor Discussion - Sam Humbles would like to bring in a portable building to place near corporate hangars for a Garmin dealership and repair station. He will also do IFR certifications and transponder testing. He will be responsible for all utilities. Mark Brown made the motion to allow him to place a portable office building near the

corporate hangars at a rate of \$300 per month for a trial period of six months, with an “at will” lease to be reevaluated at the end of six months, seconded by Kevin McCraney, passed unanimously.

- Balloon Repair Vendor Discussion – Robert Wilbanks would like to set up a balloon repair station at the airport with a portable office building. This would be located outside the fence near the public parking area. Robert Wilbanks would be responsible for all utilities. Mark Brown made the motion to allow Robert Wilbanks to set up balloon repair station at the airport outside the fence for \$300 for a six-month trial period with an “at will” lease to be reevaluated at the end of the six months. Seconded by Woody McFarlin, passed unanimously.
- **Next Meeting - our mandatory April meeting is scheduled for Tuesday, April 25, 2023 at 2:00 PM**
- **Adjourn** – Chairman Addison adjourned the meeting at 3:10 PM.

Certificate of Secretary

I certify that I am the duly elected and acting secretary of the Franklin-Hart Airport Authority, 823 Airport Rd., Canon, GA 30520; that these minutes were approved by a majority vote at a meeting consisting of a quorum of the authority members on the date listed below.

Approved Date: April 25, 2023

J. Kevin McCraney
Secretary/Treasurer